

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L11 21/22

Decision				
1	Title of decision: Corporate Condition Surveys Contract Award			
2	Decision maker (Cabinet member name and portfolio title): Councillor Nick Kelly, Leader of the Council			
3	Report author and contact details: Dan Williams/ Maureen McDonald-Khan			
4	Decision to be taken: Allocates £219,592.80 into the capital programme to be funded by capital receipts. To authorise Service Director for HROD to award contracts relating to this project where they would otherwise not have authority to do so.			
5	Reasons for decision: Condition surveys required to understand backlog maintenance liability of the corporate estate and to inform future maintenance planning.			
6	Alternative options considered and rejected: Do nothing/ not award the contract – will result in a risk to the council not understanding its maintenance liability.			
7	Financial implications and risks: £219,592.80 funded by future capital receipts.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which: in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
			X	
			X	
			X	

	If yes, date of publication of the notice in the <u>Forward Plan of Key Decisions</u>	
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	Caring for people and communities: Ensuring the council understands its maintenance liabilities in order to provide better services at locations that are fit for purpose within the community.
10	Please specify any direct environmental implications of the decision (carbon impact)	N/A

Urgent decisions

11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	X	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			


Consultation

13a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	X	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?			
13c	Date Cabinet member consulted			
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
15	Which Corporate Management Team member has been consulted?	Name	Andy Ralphs	
		Job title	Strategic Director Customer and Corporate Services	

		Date consulted	18/08/2021					
Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS4I 21/22					
		Finance (mandatory)	ba.21.22.88					
		Legal (mandatory)	lt/ 37192/190821					
		Human Resources (if applicable)						
		Corporate property (if applicable)						
		Procurement (if applicable)	KK/PS/596/ED/08/21					
Appendices								
17	Ref.	Title of appendix						
	A	Briefing report for publication (<i>mandatory</i>)						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	X					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	<p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>							

Title of background paper(s)	Exemption Paragraph Number						
	1	2	3	4	5	6	7

Cabinet Member Signature	
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.

Signature		Date of decision	20 August 2021
Print Name	Cllr Nick Kelly, Leader of Plymouth City Council		